



MODE OF PROCUREMENT:	NEGOTIATED PROCUREMENT - SMALL VALUE PROCUREMENT	RFQ No. :	SVP2025-06-055
Name of Procuring Entity:	DILG XII	Date:	25 JUNE 2025
Office/End User:	LOCAL GOVERNMENT CAPABILITY DEVELOPMENT DIVISION		
Company Name (TO BE FILLED OUT BY SUPPLIER):			
Address (TO BE FILLED OUT BY SUPPLIER)			
*PhilGEPS Registration No. (TO BE FILLED OUT BY SUPPLIER)			

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly

TERMS AND CONDITIONS:


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| 1. Bidders shall provide correct and accurate information required in this form.
2. Bidders may quote for any or all items.
3. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties
4. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein. | 6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).
7. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
8. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it. |
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APPROVED BUDGET FOR THE CONTRACT (ABC): PHP 220,000.00	 RILIMIN H. SANDOVAL CITY DIRECTOR/BAC CHAIRPERSON
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ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	APPROVED BUDGET FOR THE CONTRACT (ABC)		STATEMENT OF COMPLIANCE	PRICE OFFER FROM SUPPLIER/ SERVICE PROVIDER	
				ABC PER ITEM	TOTAL ABC		OFFER PER ITEM	TOTAL OFFER
	CONSULTANCY SERVICES FOR THE IMPLEMENTATION OF REGIONALLY OPEN GOVERNMENT PARTNERSHIP (OGP) LOCALIZATION PROGRAM UNDER SUPPORT TO LOCAL GOVERNMENT PROGRAM (SLGP) REHIYON DOSE							
1	Consultancy Services	1	job	220,000.00	220,000.00			
							GRAND TOTAL :	

Terms of Reference (TOR)								
A. Background								
The department seeks to engage a third-party monitoring (TPM) service provider to assess the implementation of the "OGP Localization Program". The TPM service will ensure objective evaluation survey, provide valuable insights, and enhance the integrity of the monitoring process.								
B. Expected Outcome and Scope of Work								
The TPM service provider will be responsible for independently conducts survey, implementation, and results of projects under the RIDS initiative. This will involve data collection, analysis, and reporting to validate the effectiveness of project implementation. The specific scope includes:								
Conducting an initial assessment to define the monitoring framework.								
Developing and employing appropriate data collection methodologies.								
Gathering and analyzing primary and secondary data.								
Conducting field visits and stakeholder interviews where necessary.								
Preparing comprehensive reports highlighting key findings and recommendations.								
C. Outputs/Deliverables								
Inception Report, including methodology and work plan.								
Data collection tools and frameworks.								

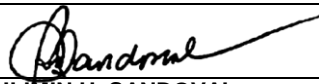


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<i>Progress reports detailing monitoring activities and preliminary findings.</i>					
<i>Final Monitoring Report with key recommendations.</i>					
<i>Presentation of findings to relevant stakeholders</i>					
D. Institutional Arrangement					
The TPM service provider will coordinate closely with DILG XII and designated focal persons. Regular updates and consultations will be conducted to ensure alignment with project objectives.					
E. Duration of the Contract					
The assignment is expected to last for a total of 4 months .					
F. Duty Station					
The TPM service provider will be based in Region XII, Philippines , with necessary fieldwork in designated project sites. (Identified LGUs based after the FGD between the Service Provider)					
G. Qualifications of the Successful Contractor and Technical Evaluation Criteria					
Accredited CSO/NGO - Recognized by DILG/NGAs					
Stakeholder Convening Power - National networks or local groups					
Independence - Free from direct implementation roles					
Technical Capacity - Skilled in monitoring & evaluation					
Co-creation Commitment - Active in all project stages					
All of the required items in the RFQ must be accomplished COMPLETELY. DO NOT LEAVE ANY BLANK PORTIONS ON THE STATEMENT OF COMPLIANCE. Bidders must state either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the item/s offered. Failure to do so shall be a ground for the rejection of the bid.					
In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal the following eligibility requirements:					
BIR Registration/TIN Number					
Certificate of Business Name Registration from DTI (Updated)					
Tax Clearance Certificate from BIR (Updated) (if Applicable)					
Business/ Payor's Permit (Updated)					
Accomplished and Notarized Omnibus Sworn Statement (Download Template https://www.gppb.gov.ph/downloadable-forms/#tab-61412)					



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Certificate of PhilGEPS Registration /Registration number (Red Membership) For inquiries or clarifications, you may contact Ana Louwel V. Cabrido at Telephone No. (083) 877- 2971 or Ms. Kristine Joy Elipan at Telephone Numbers (083) 228-7960 or email address at dilg12supply@gmail.com and dilgro12rbacsecretariat@gmail.com.
IMPORTANT: Please submit your quotation/s in SEALED ENVELOPE/S on/before July 3, 2025 at exactly 10:00 AM at the DILG Regional Office 12, Regional Center, Brgy. Carpenter Hill, Koronadal City, South Cotabato.

Warranty		Price Validity	
After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.			
<div><div></div><div>Printed Name/Signature/Date</div></div>			
<div><div></div><div>Tel. No./Cellphone No.</div></div>			