



MODE OF PROCUREMENT	NEGOTIATED PROCUREMENT - SMALL VALUE PROCUREMENT		RFQ No. :	SVP2025-07-059
Name of Procuring Entity:	DILG XII		Date:	17 JULY 2025
Office/End User:	LOCAL GOVERNMENT MONITORING AND EVALUATION DIVISION			
Company Name (TO BE FILLED OUT BY SUPPLIER):				
Address (TO BE FILLED OUT BY SUPPLIER)				
*PhilGEPS Registration No. (TO BE FILLED OUT BY SUPPLIER)				

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.

2. Bidders may quote for any or all items.

3. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.

4. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.

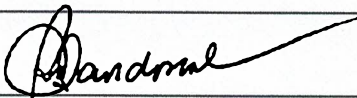
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).

7. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.

8. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.

APPROVED BUDGET FOR THE CONTRACT (ABC):

PHP 60,000.00

  
RIL MIN H. SANDOVAL  
CITY DIRECTOR/BAC CHAIRPERSON

ITEM NO	ITEM DESCRIPTION	QTY.	UNIT	APPROVED BUDGET FOR THE CONTRACT (ABC)		STATEMENT OF COMPLIANCE	PRICE OFFER FROM SUPPLIER/ SERVICE PROVIDER	
				ABC PER ITEM	TOTAL ABC		OFFER PER ITEM	TOTAL OFFER
	Meals and Snacks for the CONDUCT OF ACTIVITIES IN SUPPORT TO THE 2025 IDADAIT AS PART OF THE YOUTH FOR PEACE CARAVAN IN GENERAL SANTOS CITY							
	30-Jul-25							
	AM SNACKS	75	pax	150.00	11,250.00			
	LUNCH	75	pax	500.00	37,500.00			
	PM SNACKS	75	pax	150.00	11,250.00			
							GRAND TOTAL :	
	Note: Activity venue is tentatively identified at Mindanao State University - General Santos City							
	Mobile Catering Services							
	Meals must have rice, 1 soup, 4 viands (1 vegetables, 2 meat (chicken or beef), 1 fish)							
	Supplier shall provide heavy snacks, consisting at least combination of 2 main and side food items with 1 non-sugary beverage							
	Meals shall be served Buffet type							
	Free-flowing Coffee for the entire duration of the Activity (brewed only)							
	Use of porcelain/ceramic plates.							





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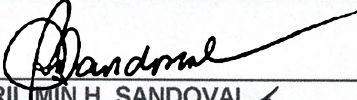
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Use of stainless utensils (spoon, fork, and Knife)							
Use glass/cups for beverages.							
Use tissue made of raw materials from recycled fiber, which is atleast Elementary Chlorine Free (ECF).							
Server should observe health and safety protocols such as wearing of gloves, facemask (i.e anti-slobber clear plastic mouth cover, clear hygienic open mount shield), and hairnet.							
Provide purified/distilled drinking water with dispenser.							
Serving Providers should do proper segregation for disposal of tissue and leftover.							
DELIVERY/SERVING TIME: LUNCH: 11:00 AM - 11:30 AM PM SNACKS: 2:30 PM - 3:00 PM							
Other Requirements/Services:							
Shoulder the Notarial Fee once the BID is awarded to the supplier							

All of the required items in the RFQ must be accomplished COMPLETELY. DO NOT LEAVE ANY BLANK PORTIONS ON THE STATEMENT OF COMPLIANCE. Bidders must state either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the item/s offered. Failure to do so shall be a ground for the rejection of the bid.

In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal the following eligibility requirements:

Annual Income Tax Return (ITR) FY. 2023 (for those who do not have Business Permit for 2025 yet)

Certificate of Business Name Registration from DTI (Updated)



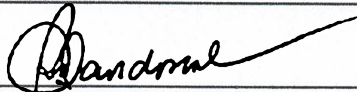


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PHP 60,000.00	<div> R. LIMIN H. SANDOVAL CITY DIRECTOR/BAC CHAIRPERSON</div>

Tax Clearance Certificate from BIR (Updated) (if Applicable)
Business/ Payor's Permit (Updated)
Accomplished and Notarized Omnibus Sworn Statement ( <a href="https://www.gppb.gov.ph/downloadable-forms/#tab-61412">Download Template https://www.gppb.gov.ph/downloadable-forms/#tab-61412</a> )
Certificate of PhilGEPS Registration /Registration number (Red Membership)
For inquiries or clarifications, you may contact Katherine M. Llano at Telephone No. 228-1412 or Ms. Kristine Joy Elipan at Telephone Numbers (083) 228-7960 or email address at dilg12supply@gmail.com and dilgro12rbacsecretariat@gmail.com.

IMPORTANT: Please submit your quotation/s in SEALED ENVELOPE/S on/before JULY 23, 2025 at exactly 10:00 AM at the DILG Regional Office 12, Regional Center, Brgy. Carpenter Hill, Koronadal City, South Cotabato.

Warranty		Price Validity	
After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.			
Printed Name/Signature/Date			
Tel. No./Cellphone No.			