



Republic of the Philippines DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT REGION XII

"Matino, Mahusay at Maaasahan"

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ANNOUNCEMENT!!! OCTOBER 12, 2020

The **Regional Personnel Selection and Promotion Board (RPSPB)** is pleased to announce that the hereunder position is now open:

1. Administrative Assistant III (Storekeeper III) (1)/SG 9 (Regional Office)

For Administrative Assistant III (Storekeeper III) position, the minimum requirements of the position shall be as follows, viz:

- 1. Completion of two years studies in college
- 2. 1 year of relevant experience
- 3. 4 hours of relevant training
- 4. Career Service (Sub professional) First Level Eligibility
- 5. Pre-qualifying examination passer (PQE for Admin) (Per Department Circular No. 2011-17 dated November 16, 2011)

This Office highly encourages all interested and qualified applicants, including persons with special needs, members of indigenous communities, and those with diverse sexual orientation, gender identity and expression (SOGIE), to apply.

Interested applicants may submit their letter of intent or application letter and Personal Data Sheet in the nearest field office to be processed and endorsed by the respective DILG Provincial Office.

All applications to the above mentioned positions must be submitted to this level on or before **October 21, 2020**.

For information and widest dissemination.

LAILYN D. ORPIZ, CESO V Assistant Regional Director Chairperson, RPSPB

Noted by:

JOSEPHINE CABRIDO-LEYSA, CESO III-

Regional Director

FAD: DTS: PS FIELD OFFICES