**EXECUTIVE ORDER NO. 01**

Series of 2015

**CREATING AND MOBILIZING THE MUNICIPAL PLANNING TEAM (MPT) FOR THE PREPARATION OF THE MUNICIPAL COMPREHENSIVE LAND USE PLAN (CLUP) AND COMPREHENSIVE DEVELOPMENT PLAN (CDP), DESIGNATING ITS COMPOSITION, ROLES AND RESPONSIBILITIES AND FOR OTHER PURPOSES**

**WHEREAS,** the Local Government Code or RA 7160 mandates local government units to prepare a Comprehensive Development Plan that outlines the key goals and objectives, challenges and concerns facing LGU’s and a set of programs, projects and policies to attain its vision and mission towards a sustained socio-economic development;

**WHEREAS**, RA 7160 and Executive Order No. 72 Series of 1993, provides that local government units (LGUs) shall, in conformity with existing laws, continue to prepare their respective comprehensive land use plans enacted through zoning ordinances which shall be the primary and dominant bases for the future use of land resources;

**WHEREAS,** RA 7160 further provides that the Local Development Council (LDC) is the body mandated by the Local Government Code of 1991 (LGC) to prepare the multi – sectoral development plan of a local government unit (LGU) thus it is critical to ensure that the LDC as well as its functional and sectoral committees, as providers of technical support and assistance are constituted and activated including the technical working group for that purpose;

**NOW THEREFORE,** I, **FROILAN NAGAÑO** **JR.**, Mayor of the Municipality of San Leonardo, Province of Nueva Ecija, by virtue of the powers vested in me by law, do hereby create and mobilize the MUNICIPAL PLANNING TEAM (MPT), to wit:

**Section 1.** **COMPOSITION**

The MPT shall be composed of the following:

***1.1. Planning Core Group***

1. MPDC: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Planning Officer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Urban Planner: Ms. ISHTAR PADAO
4. GIS Expert: Mr. FRANCIS PIZZARA
5. MLGOO: LGOO V KATHERINE LAPUZ
6. MDRRMO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
7. MENRO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
8. LnB President: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***1.2. Support Group***

1. Technical Staff: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. SB Rep on Housing: \_\_\_\_\_\_\_\_\_\_\_\_\_
3. SB Rep on Zoning/Land Use: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. DepEd Dist. Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. MHO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. MSWDO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
7. PNP Chief/Rep: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
8. Youth Rep.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
9. Real Estate Developer/Rep: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
10. Municipal Treasurer
11. Municipal Budget Officer

***1.3. Technical Working Group (per sector)***

1. Social Sector

a.1.) Community Leaders/Rep: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

a.2.) Concerned NGA: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

a.3.) LnB Rep: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

a.4.) Senior Citizen Rep: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

a.5.) SB Rep: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

a.6.) GAD Focal Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Economic

b.1.) MAO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

b.2.) MARO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

b.3.) Tourism Officer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

b.4.) Trade and Industry Officer: \_\_\_\_\_\_\_\_\_\_\_

b.5.) TESDA/PESO Rep: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

b.6.) Business Sector Rep: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Infrastructure

c.1.) LUWA Rep: \_\_\_\_\_\_\_\_\_\_\_\_

c.2.) Electric Coop Rep: \_\_\_\_\_\_\_\_\_\_\_\_\_

c.3.) TeleCom Rep: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

c.4.) Irrigators Association Rep. \_\_\_\_\_\_\_\_\_\_\_\_\_\_

c.5.) PNP Rep. \_\_\_\_\_\_\_\_\_\_\_\_\_\_

d) Physical

 d.1.) Academe: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

 d.2.) Assessor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 d.3.) Real Estate Rep: \_\_\_\_\_\_\_\_\_\_\_\_

 d.4.) PPDO Rep: \_\_\_\_\_\_\_\_\_\_\_\_

e) CCA/DRR

 e.1.) Academe: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 e.2.) LnB Rep: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 e.3.) DENR Rep: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

f) GG Urbanism

 f.1.) Architect: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Section 2. ROLES AND RESPONSIBILITIES**

***Section 2.1. Municipal Planning Team (MPT)***

 The MPT shall be the Over-all committee responsible for coordinating all technical and administrative activities in the preparation of the CLUP, including stakeholder consultations and meetings; it shall also facilitate the presentation of the draft CLUP/CDP to the LDC for endorsement to the SB.

***Section 2.2. Planning Core Group (PCG)***

The PCG will coordinate the planning activities, draft and consolidate the contents of the CLUP and CDP documents.

***Section 2.3. Planning Support Group (PSG)***

 The PSG shall provide basic information and appropriate administrative support to the planning core group, their Department being the main source of data and information and needed resources for profiling and target setting.

***Section 2.4. Planning Technical Working Group (PTWG)***

 The PTWG on the other hand will assist the Planning Core Group for their particular sector in the following:

* Conduct of sectoral/intersectoral analysis, validation and reports
* Conduct of surveys, consultations/ meetings, workshops
* Integration/ finalization of studies, research findings, and consultation/survey outputs

**Section 3. RELATIONSHIP WITH THE MUNICIPAL DEVELOPMENT COUNCIL**

The MPT shall act as the main technical component of the Municipal Development Council and shall work closely thru regular updates and reports with the MDC in crafting the CLUP and the CDP.

**Section 4. SUPPORT REQUIREMENTS**

 The MPT may call upon the assistance of relevant units and/or LGU personnel, through the respective department heads, in the implementation of various activities relative to the formulation of the CDP and CLUP.

Moreover, everyone is enjoined to participate in the various activities of the Municipal planning Team when requested.

**Section 5. EFFECTIVITY**

The MPT shall exercise their duties and functions effective immediately.

Done this 6th Day of April, 2015.

 **FROILAN NAGAÑO, JR.**

 Mayor