






<div><div></div><div><div>Republic of the Philippines</div><div>DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT XII</div><div>Prime Regional Government Center, Brgy. Carpenter Hill, Koronadal City, South Cotabato</div></div></div> <div><div>Document Code</div><div>FM-QP-DILG-AS-RO-10-07</div><div><div>Rev. No.</div><div>01</div><div>Eff. Date</div><div>06.01.23</div><div>Page</div><div>3 of 3</div></div></div>									
MODE OF PROCUREMENT		NEGOTIATED PROCUREMENT - SMALL VALUE PROCUREMENT				RFQ No. :		SVP2025-08-062	
Name of Procuring Entity:		DILG XII				Date:		07 AUGUST 2025	
Office/End User:		FINANCE AND ADMINISTRATIVE DIVISION (FAD) - GENERAL SERVICES SECTION (GSS)							
Company Name (TO BE FILLED OUT BY SUPPLIER):									
Address (TO BE FILLED OUT BY SUPPLIER)									
*PhilGEPS Registration No. (TO BE FILLED OUT BY SUPPLIER)									
Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly									
TERMS AND CONDITIONS:									
1. Bidders shall provide correct and accurate information required in this form.				6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).					
2. Bidders may quote for any or all items.				7. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.					
3. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or				8. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.					
4. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.									
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifiactions and other terms and conditions stated herein.									
APPROVED BUDGET FOR THE CONTRACT (ABC):									
PHP 218,200.00				IAN JON S. CLEMENTE CHIEF, LGMED /BAC CHAIRPERSON					
ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	APPROVED BUDGET FOR THE CONTRACT (ABC)		STATEMENT OF COMPLIANCE	PRICE OFFER FROM SUPPLIER/ SERVICE PROVIDER		
				ABC PER ITEM	TOTAL ABC		OFFER PER ITEM	TOTAL OFFER	
	PROCUREMENT OF LABOR AND MATERIALS FOR THE REPAIR OF DILG XII - REGIONAL OFFICE VEHICLES SPECIFICALLY TOYOTA INNOVA SAA 9968, SAA 9971, SAA 9896, SAA 9967, TOYOTA HILUX 123008, TOYOTA GRANDIA 120102)								
	SHOCK ABSORBER (front) L/R TOYOTA INNOVA SAA 9968; 2.8J 2016 year model; genuine parts	2	pc	9,900.00	19,800.00				
	SHOCK ABSORBER (rear) L/R TOYOTA INNOVA SAA 9968; 2.8J 2016 year model; genuine parts	2	pc	9,900.00	19,800.00				
	SHOCK ABSORBER (front) L/R TOYOTA INNOVA SAA 9971; 2.8J 2016 year model; genuine parts	4	pc	9,900.00	39,600.00				
	SHOCK ABSORBER (rear) L/R TOYOTA INNOVA SAA 9971; 2.8J 2016 year model SHOCK ABSORBER (rear) L/R, GENUINE PARTS	2	pc	13,000.00	26,000.00				
	STEERING RACK ASSY TOYOTA INNOVA SAA 9896 2.5 E 2015 year model (LABOR & MATERIALS)	1	Job	35,400.00	35,400.00				
	HUB BEARING ASSY (front) L/R TOYOTA INNOVA SAA 9967 2.8J 2016 year model (LABOR & MATERIALS)	1	Job	14,000.00	14,000.00				
	TIRE 205/65 R16/95 W/ WHEEL BALANCING FOR TOYOTA INNOVA SAA 9971 High-quality tires, excellent durability, excellent handling, and traction	4	pc	8,300.00	33,200.00				
	TIRE 265/65 R17 W/ WHEEL BALANCING TOYOTA HILUX 123008 High-quality tires, excellent durability, excellent handling, and traction	2	pc	9,500.00	19,000.00				

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APPROVED BUDGET FOR THE CONTRACT (ABC):  PHP 218,200.00				<div></div> <div>IAN JON S. CLEMENTE CHIEF, LGMED /BAC CHAIRPERSON</div>				
BATTERY TOYOTA GRANDIA 120102 <i>Premium models tend to last longer up to 3 years, Maintenance-Free options, warranty coverage, and specifically design for Philippine driving conditions (heat, humidity, traffic).</i>		1	pc	11,400.00	11,400.00			
						GRAND TOTAL :		
OTHER REQUIREMENTS:								
Delivery of items must not later than Sixty (60) days after the issuance of Notice to Proceed (NTP).								
Complete delivery of all requested items as per the RFQ specifications and ensure that all items are new, high-quality, and meet the specifications provided.								
Promptly replace any items that are damaged, defective, or not in compliance with the RFQ specifications								
All quoted prices must be final and inclusive of all costs, including freight/delivery charges, handling fees or any applicable taxes or dues.								
<div>All of the required items in the RFQ must be accomplished COMPLETELY. DO NOT LEAVE ANY BLANK PORTIONS ON THE STATEMENT OF COMPLIANCE. Bidders must state either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the item/s offered. Failure to do so shall be a ground for the rejection of the bid.</div> <div>In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal the following eligibility requirements:</div> <div>Annual Income Tax Return (ITR) FY. 2023 (for those who do not have Business Permit for 2025 yet)</div> <div>Certificate of Business Name Registration from DTI (Updated)</div> <div>Tax Clearance Certificate from BIR (Updated) (if Applicable)</div> <div>Business/ Payor's Permit (Updated)</div>								

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Accomplished and Notarized Omnibus Sworn Statement ( <a href="https://www.gppb.gov.ph/downloadable-forms/#tab-61412">Download Template https://www.gppb.gov.ph/downloadable-forms/#tab-61412</a> )											
Certificate of PhilGEPs Registration /Registration number (Red Membership)											
For inquiries or clarifications, you may contact <b>Allamen Tom S. Pangilamen at Telephone No. 228-1412 or Ms. Kristine Joy Elipan at Telephone Numbers (083) 228-7960 or email address at dilgxii.fadgss@gmail.com and dilgro12rbacsecretariat@gmail.com.</b>											
IMPORTANT: Please submit your quotation/s in SEALED ENVELOPE/S on/before <b>August 14, 2025</b> at exactly <b>10:00 AM</b> at the DILG Regional Office 12, Regional Center, Brgy. Carpenter Hill, Koronadal City, South Cotabato.											
Warranty				Price Validity							
After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.											
<div>Printed Name/Signature/Date</div> <div>Tel. No./Cellphone No.</div>											