


		Republic of the Philippines		DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT XII		Document Code FM-QP-DILG-AS-RO-10-07		
		Prime Regional Government Center, Brgy. Carpenter Hill, Koronadal City, South Cotabato				Rev. No.	Eff. Date	Page
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MODE OF PROCUREMENT:		NP - SMALL VALUE PROCUREMENT		RFQ No. :		SVP2025-08-070		
Name of Procuring Entity:		DILG XII		Date:		07 AUGUST 2025		
Office/End User:		LOCAL GOVERNMENT CAPABILITY DEVELOPMENT DIVISION (LGCDD)						
Company Name (TO BE FILLED OUT BY SUPPLIER):								
Address (TO BE FILLED OUT BY SUPPLIER)								
*PhilGEPS Registration No. (TO BE FILLED OUT BY SUPPLIER)								
Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office								
TERMS AND CONDITIONS:								
1. Bidders shall provide correct and accurate information required in this form. 2. Bidders may quote for any or all items. 3. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties 4. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected. 5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.				6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s). 7. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications. 8. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.				
APPROVED BUDGET FOR THE CONTRACT (ABC): PHP 54,500.00				 IAN JON S. CLEMENTE CHIEF, LGMED /BAC CHAIRPERSON				
ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	APPROVED BUDGET FOR THE CONTRACT (ABC)		STATEMENT OF COMPLIANCE	PRICE OFFER FROM SUPPLIER/ SERVICE PROVIDER	
				ABC PER ITEM	TOTAL ABC		OFFER PER ITEM	TOTAL OFFER
	Procurement of ICT Supplies for the conduct of WEMBOREE "Changing the Mindset from ME to WE": A Disaster Resiliency Youth Camp for SOCCSKSARGEN Youth							
1	External Hard Drive	10	pcs	3,500.00	35,000.00			
	Capacity: 1TB Interface: USB 3.0 Height (mm): 11.7 Length: 114.8 mm Width: 78 mm							
2	Powerbank	13	Unit	1,500.00	19,500.00			
	Capacity : 20000mAh Output : 5V 1A/5V 2.1A Input : 5V/2.1A (Micro-USB/For Lighting/Type-C) Specifications : Size: L14.6CM*6.98CM*H2.96CM Weight: About 430g							
							GRAND TOTAL :	
OTHER REQUIREMENTS:								
	Delivery of items must be not later than Sixty (60) days after the issuance of Notice to Proceed (NTP).							
	Complete delivery of all requested items as per the RFQ specifications and ensure that all items are new, high-quality, and meet the specifications provided							
	Promptly replace any items that are damaged, defective, or not in compliance with the RFQ specifications							

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				ABC PER ITEM	TOTAL ABC		OFFER PER ITEM	TOTAL OFFER
	All quoted prices must be final and inclusive of all costs, including freight/delivery charges, handling fees or any applicable taxes or duties							
	All of the required items in the RFQ must be accomplished COMPLETELY. DO NOT LEAVE ANY BLANK PORTIONS ON THE STATEMENT OF COMPLIANCE. Bidders must state either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the item/s offered. Failure to do so shall be a ground for the rejection of the bid.							
	In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal the following eligibility requirements:							
	Annual Income Tax Return (ITR) FY. 2023 (for those who do not have Business Permit for 2025 yet)							
	Certificate of Business Name Registration from DTI (Updated)							
	Tax Clearance Certificate from BIR (Updated) (if Applicable)							
	Business/ Payor's Permit (Updated)							
	Accomplished and Notarized Omnibus Sworn Statement (Download Template https://www.gppb.gov.ph/downloadable-forms/#tab-61412)							
	Certificate of PhilGEPs Registration /Registration number (Red Membership)							
	For inquiries or clarifications, you may contact Atty. Xheena L. Pagsugiron at Telephone No. 228-1412 or Ms. Kristine Joy Elipan at Telephone Numbers (083) 228-7960 or email address at mail@region12.dilg.gov.ph and dilgro12rbacsecretariat@gmail.com.							
	IMPORTANT: Please submit your quotation/s in SEALED ENVELOPE/S on/before AUGUST 14, 2025 at exactly 10:00 AM at the DILG Regional Office 12, Regional Center, Brgy. Carpenter Hill, Koronadal City, South Cotabato.							
Warranty				Price Validity				
After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.								
Printed Name/Signature/Date								