

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT XII

Prime Regional Government Center, Brgy. Carpenter Hill, Koronadal City, South Cotabato




Document Code		
FM-QP-DILG-AS-RO-10-07		
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MODE OF PROCUREMENT	NEGOTIATED PROCUREMENT - SMALL VALUE PROCUREMENT	RFQ No. :	SVP2025-08-064
Name of Procuring Entity:	DILG XII	Date:	07 AUGUST 2025
Office/End User:	FINANCE AND ADMINISTRATIVE DIVISION (FAD) - GENERAL SERVICES SECTION (GSS)		
Company Name (TO BE FILLED OUT BY SUPPLIER):			
Address (TO BE FILLED OUT BY SUPPLIER)			
*PhilGEPS Registration No. (TO BE FILLED OUT BY SUPPLIER)			

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office

TERMS AND CONDITIONS:

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| <p>1. Bidders shall provide correct and accurate information required in this form.</p> <p>2. Bidders may quote for any or all items.</p> <p>3. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or</p> <p>4. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.</p> <p>5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.</p> | <p>6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).</p> <p>7. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.</p> <p>8. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.</p> |
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APPROVED BUDGET FOR THE CONTRACT (ABC):	 IAN JON S. CLEMENTE CHIEF, LGMED /BAC CHAIRPERSON
PHP 276,290.00	

ITEM NO.	ITEM DESCRIPTION	QTY.	UNIT	APPROVED BUDGET FOR THE CONTRACT (ABC)		STATEMENT OF COMPLIANCE	PRICE OFFER FROM SUPPLIER/ SERVICE PROVIDER	
				ABC PER ITEM	TOTAL ABC		OFFER PER ITEM	TOTAL OFFER
	Procurement of lubricants and materials for nineteen (19) motor vehicles of the DILG XII for CY 2025							
	Engine Oil for Diesel Engine, Fully Synthetic, 5W-30	171	liters	900.00	153,900.00			
	C-111 OIL FILTER : Toyota Innova SKW 970; 2013 year model	2	pc	400.00	800.00			
	C-111 OIL FILTER: Toyota Innova SAA 9896 and SAA 1774; 2015 year model	4	pcs	400.00	1,600.00			
	C-111 OIL FILTER: Toyota Innova SAA 9971, SAA 9964, SAA 9966, SAA 9968, SAA 9965, SAA 9967, SAA 9970; 2016 model	14	pcs	400.00	5,600.00			
	C-111 OIL FILTER: Toyota Innova S8W590; 2022 year model	2	pcs	400.00	800.00			
	C - 110 OIL FILTER: Toyota Avanza SAA 9963; 2016 year model	2	pcs	400.00	800.00			
	C - 111 OIL FILTER: Toyota Hiace GL Grandia 120102; 2020 year model	2	pcs	400.00	800.00			
	C - 111 OIL FILTER: Toyota 4x2 Hilux SJT 167; 2010 year model	2	pcs	400.00	800.00			
	C - 111 OIL FILTER: Toyota 4x4 Hilux 123008; 2020 year model	2	pcs	400.00	800.00			
	C - 527 OIL FILTER: Isuzu 4x4 Dmax RT 494A; 2025 year model	2	pcs	800.00	1,600.00			
	C - 112 OIL FILTER: Toyota Tamaraw DLX SFD 269; 1998 year model	2	pcs	400.00	800.00			



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C - 512 OIL FILTER: <i>Isuzu Fuego SFT 730 and SFT 880; 2000 year model</i>	2	pcs	400.00	800.00			
Brake pads (front): <i>L/R for Toyota Innova SKW 970; 2013 year model</i>	1	set	3,900.00	3,900.00			
Brake pads(front): <i>L/R for Toyota Innova SAA 1774; 2015 year model</i>	1	set	3,900.00	3,900.00			
Brake pads (front): <i>L/R for Toyota Innova SAA 9971, SAA 9964, SAA 9966, SAA 9968, SAA 9965, SAA 9967, SAA 9970; 2016 year model</i>	14	set	3,900.00	54,600.00			
Brake pads (front): <i>L/R Toyota Innova S8W590; 2022 year model</i>	2	set	4,800.00	9,600.00			
Brake pads (front): <i>L/R Toyota Hi Ace Grandia 120102; 2020 year model;</i>	2	set	4,800.00	9,600.00			
Brake pads (rear): <i>L/R Toyota Hi Ace Grandia 120102; 2020 year model</i>	1	set	6,990.00	6,990.00			
wiper blade: Front (24") and rear(16") for Toyota Innova 2013-2015 year model; <i>High-quality material, featuring an aerodynamic design for symmetrical pressure and quick water removal from the windshield; -Can brush the windshield more clear and more durable; - Coated with special film: anti-ultraviolet radiation, endure high and low temperature</i>	6	set	600.00	3,600.00			
wiper blade: Front(26") and rear(16") for Toyota Innova 2016 -2022 year model; <i>High-quality material, featuring an aerodynamic design for symmetrical pressure and quick water removal from the windshield; -Can brush the windshield more clear and more durable; - Coated with special film: anti-ultraviolet radiation, endure high and low temperature</i>	14	set	600.00	8,400.00			




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Wiper blade: front(22") and rear(16") for Toyota Avanza 2016 year model; <i>High-quality material, featuring an aerodynamic design for symmetrical pressure and quick water removal from the windscreen; -Can brush the windscreen more clear and more durable; - Coated with special film: anti-ultraviolet radiation, endure high and low temperature</i>	2	set	600.00	1,200.00			
Wiper blade: Front(24") and rear(20") for Toyota Hi-Ace GL Grandia 2020 year model; <i>High-quality material, featuring an aerodynamic design for symmetrical pressure and quick water removal from the windscreen; -Can brush the windscreen more clear and more durable; - Coated with special film: anti-ultraviolet radiation, endure high and low temperature</i>	2	set	800.00	1,600.00			
Wiper blade: Front(22") for Toyota 4x2 Hilux 2010 year model; Front(22"); <i>Generation(Vigo)</i> <i>-High-quality material, featuring an aerodynamic design for symmetrical pressure and quick water removal from the windscreen; -Can brush the windscreen more clear and more durable; - Coated with special film: anti-ultraviolet radiation, endure high and low temperature</i>	2	pc	500.00	1,000.00			
Wiper blade for Toyota 4x4 Hilux 2020 year model; Front(24"), <i>Generation: Revo (facelift)</i> <i>High-quality material, featuring an aerodynamic design for symmetrical pressure and quick water removal from the windscreen; -Can brush the windscreen more clear and more durable; - Coated with special film: anti-ultraviolet radiation, endure high and low temperature</i>	2	pc	800.00	1,600.00			

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Wiper blade for Isuzu 4x4 D'max 2025 year model; Front(24"); <i>High-quality material, featuring an aerodynamic design for symmetrical pressure and quick water removal from the windshield; -Can brush the windshield more clear and more durable; - Coated with special film: anti-ultraviolet radiation, endure high and low temperature</i>	2	pc	600.00	1,200.00			
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GRAND TOTAL :							
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OTHER REQUIREMENTS:							
<i>Delivery of items must not later than Sixty (60) days after the issuance of Notice to Proceed (NTP).</i>							
<i>Complete delivery of all requested items as per the RFQ specifications and ensure that all items are new, high-quality, and meet the specifications provided.</i>							
<i>Promptly replace any items that are damaged, defective, or not in compliance with the RFQ specifications</i>							
<i>All quoted prices must be final and inclusive of all costs, including freight/delivery charges, handling fees or any applicable taxes or dues.</i>							

All of the required items in the RFQ must be accomplished COMPLETELY. DO NOT LEAVE ANY BLANK PORTIONS ON THE STATEMENT OF COMPLIANCE. Bidders must state either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the item/s offered. Failure to do so shall be a ground for the rejection of the bid.

In order to be eligible for this procurement, suppliers/service providers must submit together with the quotation/proposal the following eligibility requirements:

- Annual Income Tax Return (ITR) FY. 2023 (for those who do not have Business Permit for 2025 yet)
- Certificate of Business Name Registration from DTI (Updated)

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- Tax Clearance Certificate from BIR (Updated) (if Applicable)
- Business/ Payor's Permit (Updated)
- Accomplished and Notarized Omnibus Sworn Statement ([Download Template https://www.gppb.gov.ph/downloadable-forms/#tab-61412](https://www.gppb.gov.ph/downloadable-forms/#tab-61412))
- Certificate of PhilGEPs Registration /Registration number (Red Membership)
- For inquiries or clarifications, you may contact **Allamen Tom S. Pangilamen at Telephone No. 228-1412 or Ms. Kristine Joy Elipan at Telephone Numbers (083) 228-7960 or email address at dilgxii.fadgss@gmail.com and dilgro12rbacsecretariat@gmail.com.**

IMPORTANT: Please submit your quotation/s in SEALED ENVELOPE/S on/before **AUGUST 14, 2025** at exactly **10:00 AM** at the DILG Regional Office 12, Regional Center, Brgy. Carpenter Hill, Koronadal City, South Cotabato.

Warranty		Price Validity	
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After having carefully read and accepted your General Conditions, I/WE quote on the item(s) at prices noted above.

Printed Name/Signature/Date
Tel. No./Cellphone No.